

SCHEDULE 2

RECRUITMENT, SELECTION AND MAIN TERMS OF APPOINTMENT FOR THE CHAIR OF BNG

Role of the Chair:-

- (i) ensure the efficient conduct of the Board's business.
- (ii) ensure that all Board members are given an opportunity to express their views and that appropriate standards of behaviour are maintained in accordance with this Scheme of Governance as approved by the Board.
- (iii) establish a constructive working relationship with, and provide support for, the Director.
- (iv) ensure that the Board delegates sufficient authority to the Director and the Chair to enable the business of the organisation to be carried on effectively between meetings of the Board; and also to ensure that the Board monitors the use of delegated powers.
- (v) ensure that the Board receives professional advice when it is needed either from its senior staff or from external sources
- (vi) ensure that Bridging NewcastleGateshead follows the scheme of this Agreement.
- (vii) represent the organisation as appropriate
- (viii) take decisions delegated to the Chair

and working in consultation with the Board :

- (xi) ensure that the Board makes proper and appropriate arrangements for its own appraisal and that of Board Members, including the Chairs own appraisal, [and for implementing a succession plan for Board membership].in accordance with the Protocol at [schedule]
- (xii) ensure that the level of any agreed Board Member remuneration results from an approved process that minimises the potential for conflict of interest.
- (xiii) ensure that the Board may appoint a Vice-Chair of the Board and agree his/her duties

Role Requirements:-

1. To provide strong effective leadership to the Board; articulate a clear vision and give strategic direction to its work.
2. A proven track record in working with public and private bodies at the highest level.
3. To help secure resources to achieve the implementation of the BNG programme.
4. To be a champion for BNG and Housing Market Renewal promoting knowledge and understanding of the issues to Government Ministers and officers, agencies, the private sector and other key decision makers.
5. To build an inclusive, partnership approach with all key stakeholders.
6. Continue the development of BNG, ensuring it works corporately for the benefit of the BNG area, has integrity, is highly professional and committed to quality solutions.

These requirements are more fully described in the Board Chair Competencies set out in Schedule 4.

Remuneration

Based on a comparative assessment of remuneration of other Housing Market Renewal Pathfinder Chairs and similar public positions. The Board agrees that the post should be remunerated at £15,000 per annum, and that the appointment should be for a period of three years initially.

The Selection Process and Selection Panel

The Director shall ensure that any vacancy arising for the position of Chair of the Bridging Newcastle Gateshead Board is advertised in an appropriate trade journal and local press covering the Bridging Newcastle Gateshead pathfinder area. The advertisement shall invite applications in writing from suitably qualified persons and allowing a reasonable notice period for the receipt of such applications

The Board shall agree amongst themselves as to the composition of the Selection Panel, with each Local Authority represented equally on the Panel.

The Selection Panel shall be authorised to carry out the short listing of candidates and interview process. In the event that not all Panel Members are able to attend the interviews a smaller number of Panel Members may be authorised to carry out candidate interviews. The Panel shall agree the composition of this smaller number, with each Local Authority having equal representation on any smaller group of the Panel.

Recommendation of Appointment of the Chair

The Selection Panel shall recommend to the Board and agreed with DCLG the appointment of the successful candidate as Chair of Bridging Newcastle Gateshead and the terms of his/her appointment.

Removal of the Chair

The Board may remove the Chair if she/he is in breach of the Code of Conduct or fails to fulfil the Chair's function to the Board's satisfaction. To effect the removal a majority vote of the Board is required.