

Bridging NewcastleGateshead Board Meeting – Friday 13 March 2009 – Action List

| Para | Item | Action | Update | By Whom |
|-------------|--|--|---|------------------------|
| 1 | (4) Director's Report (Freight Depot Site) | Final Visioning document will be circulated to the Board when available. | Final draft due imminently. | JS/JMc |
| 2 | (4) Director's Report (Residents' Panel) | Karen Anderson to follow up on query raised by Cllr Napier. | KA has informed Councillor Napier on case. | KA |
| 3 | (4) Director's Report (Chair and Board Member Review Meetings) | The Chair will suggest a date for the Board Away Day in the Summer/Autumn (using an existing Board meeting). | Completed – in Director's Report. | JC |
| 4 | (4) Director's Report (Chair and Board Member Review Meetings) | The Chair will discuss Appraisal Panel process with Anne Mulroy and the Executive Team will look in more depth at this. | Pre Appraisal process implemented. Paper to Appraisal Panel in July. | JC Exec Team |
| 5 | (6) Revised Scheme of Governance Proposals | Appendix 3 structure chart will include the link between BNG, NGI and CDC. | Now deleted from the report. | AM |
| 6 | (6) Revised Scheme of Governance Proposals | Board to make any comment on the revised Scheme of Governance proposals to Anne Mulroy by 20 March and revised draft will be issued for consultation through the partnership w/c 23 March with approval at 15 May Board. | Board 15 May. | All AM |
| 4 | (7) Finance Report | Anne Mulroy to consult with Executive Team on efficiency targets to get a budget for formal approval by Board in advance of next meeting via an 'email meeting' or a special meeting if necessary. Capital receipts to be revised for 2 year period within the same timescale. | AC assistance was required on new efficiency targets. Board paper emailed 8.5.09. | AM/Exec Team IM |

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| 4 | (11) Risk Report | Steve Errington, as 'Efficiency Champion' will assist with triangulating financial report, programme report and risk matrix. | SE contacted to arrange further meeting. | SE/IM/JD |
| 5 | (11) Risk Report | Board will carry out an overall review of strategic risk when Quarter 1 Operational Plan is reported in July. | July Board. | All |